



NESS President of the Board of Directors Job Description¹

Candidates must feel passionate about the well-being of seniors and people living with disabilities.

Preferences:

- Nonprofit leadership experience
- Experience with fundraising for capital project and leadership during construction of a long-term care facility
- Retired and financially secured; willing to commit necessary time and annual donations to complete our Capital Project
- Willing to teach Board members and Staff

Mission

North End Senior Solutions (NESS) mission is to ensure the safety, comfort, and well-being of seniors and people living with disabilities in Lincoln County Oregon, and to help them fulfill their desire to live independently at home or in a community-based home.

Current Vision Statement

NESS will have an attractive, assessable building to house offices, services, the NESS Club, t(an Adult Day Service, and a 12-bedroom residential care home. NESS will have expanded their volunteer transportation program to run as a sustainable non-emergency medical transport (NEMT) program. NESS will be recognized by the county and state as a vital niche of care, supplying programs that support seniors and disabled residents living in their homes as long as possible. NESS is growing it's capacity to own and operate a residential care and skill-nursing/rehab center, as funding becomes available.

Position

As a partner to the Executive Director (ED) and other board members, the Board President will provide leadership to NESS as it transitions the 501(c)(3) organization into a sustainable nonprofit enterprise. The Board President will support and sustain the work of NESS, and provide governance, leadership, and strategic fundraising support. Specific responsibilities include:

The President has a real investment in NESS's Outcomes. The President is someone who wants to increase the likelihood of aging in place at home or in a community-based home, by creating services and programs that make this possible, especially in the aftermath of COVID-19. The President does not have to live on the Oregon Coast to have an investment in outcomes. The outcomes will be models of progressive programs, utilities, and services that are scalable, transferable, and trainable to all of Oregon. —*jmf* paraphrasing Joan Garry, Nonprofit Leadership Lab.

Leadership, governance, and oversight

- Being a trusted advisor to the ED while developing and implementing NESS's strategic planning
- Developing and managing relationships and communicating with: funders, partners, and other stakeholders
- As a board member, approving NESS's annual budget, audit reports, and material business decisions; be informed of, and meeting all, legal and fiduciary responsibilities
- Reviewing outcomes and metrics created by NESS for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics
- Coordinating an annual performance evaluation of the ED
- Upgrading ED job description for future ED position
- Assisting the ED and Nominating Committee in recruiting board members; recruiting a Vice President (VP) to work in union
- Periodically consulting with board members on their roles and helping them assess their performance
- Planning, presiding over, and facilitating board and committee meetings; partnering with the ED and VP to ensure that board resolutions are carried out
- Acting as an ambassador for the organization
- Ensuring NESS's commitment to a diverse board and staff that reflects the communities NESS serves.

Fundraising

- In collaboration with the ED, generating substantial annual revenue and fostering NESS's overall financial health
- Personally treating NESS as a top philanthropic priority reflected in an annual financial gift
- Ensuring that 100 percent of NESS's board members make an annual contribution that is commensurate with their capacity
- Identifying, qualifying, cultivating, soliciting, and stewarding major individual donors, corporate, and/or foundation gifts

Board terms

NESS's Board President (and board members) will serve a three-year term to be eligible for re-appointment for one additional term. Board meetings will be held quarterly and committee meetings will be held in coordination with full board meetings. Service on XYZ's board of directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to board members' duties.

Qualifications

This is an extraordinary opportunity for an individual who is passionate about the success of NESS's beneficiaries and who has a record of accomplishment of board leadership. The selected Board Chair will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. This successful candidate's accomplishments and networks will attract other well-qualified, high-performing individuals to join NESS's board.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector
- Demonstrated success as a nonprofit board member or board chair
- Track record of building credibility in the funding community that has resulted in major gifts to a nonprofit
- A commitment to and understanding of NESS's beneficiaries and mission preferably based on experience
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals
- Excellent written and oral communication skills coupled with natural affinity for public speaking
- Personal qualities of integrity, credibility, and a passion for improving the lives of NESS's beneficiaries

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